

Wildflower Creston PAC Meeting Minutes

Date & Location: October 3rd, 2022; Wildflower K-7 Classroom, KRSS, 223-18 Avenue South, Creston

Time: 7:00-8:30

Present: Curtis, Chelsea, Jessica, Christi-Ann, Mallory, Ryan, Kristina, and Laury

Agenda Item	Notes	Motions/Seconds	Action Items
Welcome Call to Order	Meeting called to order at 7:13pm. New PAC executives were introduced. Additional items of PAC website and playground expansion were added to the agenda.		
Approval of Agenda	September 12 agenda was approved.	Motioned: Christi-Ann Seconded: Curtis Carried.	
Principal's Report	Laury confirmed that Wildflower can continue to accept new children throughout the School year (up to a maximum of 20 students total).		
	Laury provided an update on the new requirements for volunteers introduced by SD8.		Laury will send out an email to parents outlining volunteer requirements. Completed forms can be returned electronically to Laury directly or in a sealed envelope to Sherry.
Teacher's Report	Sherry has requested a sensory book for outdoor learning (\$25). PAC voted to purchase the book from PAC funds.	Motioned: Kristina Seconded: Mallory Carried.	Sherry to purchase and PAC to reimburse her.
President's Report	No report at present.		
Secretary's Report	No report at present.		
Treasurer's Report	Motion was received to add Mallory Simon (PAC Secretary) and Ryan Yeske (PAC President) to the PAC bank account as signatories, and to remove exiting	Motioned: Curtis Seconded: Kristina Carried	Christi-Ann to coordinate appointment with CDCU.

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	signatories Colleen Bayley and Vanessa Bullock.		
Budget	PAC Budget was reviewed, and suggestions made around estimates for line items. Consensus is to carry forward the \$4,000 opening balance (if possible) and formally put aside \$2,000 at year end towards further playground development (this internal restriction will be assessed further in January). The amount estimated for the year-end trip is highly variable depending on the destination selected – the Enchanted Forest in Revelstoke was proposed as an option.		Christi-Ann to finalize budget based on feedback received. Ryan to put together a survey for year-end ideas which will look at destinations, and financial and time commitments from parents.
DPAC Representative Report	No report at present, however upcoming workshops on parent engagement sessions are scheduled.		Kristina to send out information after each meeting.
Fundraising Committee Update	Jessica reported positive feedback from parents on the Growing Smiles fundraiser. PAC voted to register for the fundraiser.	Motioned: Christi-Ann Seconded: Kristina Carried	Jessica to register Wildflower for the fall fundraising campaign and look into restrictions/criteria that may apply around the orders.
	Curtis spoke to the Recycling Depot and received permission for Wildflower to put up a donation signs and donation bin. Signs needs to say “Please consider donating your sorted refundable containers” and “Please consider donating your refundable containers”.		Christi-Ann will prepare two signs for the recycling depot. To be completed before next meeting.
	Brief discussion of possibly having a hot chocolate stand at the Christmas parade.		Chelsea to look into permit requirements with the Town.
School photo payment	Laury confirmed PAC to pay for the whole amount and what was collected from students will go to PAC (cash and online payments).		Sherry to forward cash collections to Christi-Ann. Laury to request deposit to PAC made in the amount of e-receipts and forward invoice from photographer to Christi-Ann.

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			Christi-Ann to prepare cheque for photographer.
Grants	Laury emailed out a list of potential grants to PAC members in September.		Christine and Kristina to review grant eligibility and determine further action.
Meeting Location	Feedback was that both school-based and home-based meetings offer advantages. A hybrid, rotating model was proposed for the time being.		Ryan to include PAC meeting locations and times as questions in his survey out to parents regarding year-end trip.
Additional Items	Wildflower Creston Website – currently the information is minimal and possible out of date. As a program of choice we need to be ready for January promotion campaign. Areas identified included informational videos, info sessions, and a clear process for registration. PAC related materials could also be included on the website.		Laury will work on getting more Creston specific content on the SD8 website around the program before the end of December. PAC, Sherry and Laury – Goals around class composition and eligibility criteria to be established prior to January intakes.
	Playground – discussion around a possible phase 2.		Kristina to reach out to Ellie and Charles Reynolds to discuss prior plans during development and phase 1 implementation.
Date of next meeting	Next PAC meeting confirmed for November 7 th at 7:00 pm. Location to be KRSS.		
	Tentative schedule for upcoming meetings is: December 5, January 9, February 6, March 6, April 3, May 1, June 5.		At each meeting the date of the next will be confirmed to allow for flexibility and potential adjustments.

Adjournment: 8:58pm

Minutes finalized on October 6th, 2022: MS