WILDFLOWER PARENT ADVISORY COUNCIL (PAC) FUNDING REQUEST FORM

* Please return this form to the PAC mailbox.
* Invoices or receipts are required before funds will be disbursed.
* Please read the funding information and Gaming Grants guidelines on page 2.

Date of Application _____   Amount of funding requested: $_____

Submitted by: _____ Signature: _____

Ph: _____ E-mail: _____

Projected date of purchase, activity or project: _____

If Approved whom would the cheque be made out to:_____

Describe the intended use of the funds (If school wide request, please indicate which other teachers are in support): _____
_____
_____
_____

List specific items for purchase (attach quote/s):

ITEM	COST	SOURCE

Number of students benefiting from funding:_____

Please describe how students will benefit from these funds and if you feel these expenses may be eligible for Gaming funds (see page 2): _____
_____
_____
_____

Have you applied for funding previously: Y   N   If yes: When _____

FOR P.A.C. Executive Use Only
Final Approval (date): _____ Amount Approved $ _____
Date Paid _____ PAC CHEQUE # _____ Wildflower INVOICE/PO # _____
Chair Name/Sign: _____
Treasurer Name/Sign: _____
E-mail/Ph: _____
Comments: _____

IMPORTANT INFORMATION FOR PAC FUNDING

1. Funding Proposals must be submitted by the **2nd Monday of the following months: September, November, January, April** to ensure PAC review at the next meeting. All requests must be submitted before the 2nd Monday in April of each school year.
   ### Requests can be dropped off in the PAC mailbox in the office.
2. You will need to provide PAC with invoices or receipts before funds are disbursed.

3. Requests are made to *augment fundraising and individual commitment – not to replace them*.
   Parent fees and/or fundraising should be included when submitting a request for additional funding.

4. Funds will be prioritized and allocated in alignment with the values of Wildflower School's philosophy.   *HEART ~ COMMUNITY ~ CURRICULUM ~ HOMESCHOOL*

5. Your funding request may be fully funded, partially funded, thoughtly declined or deferred if more information is required.

GUIDELINES FOR PAC GAMING GRANT FUNDS

PAC Gaming Grant funds may only be used within BC for eligible disbursements that benefit students by enhancing their **extracurricular** opportunities. Goods and services used by, or primarily **by students** for extra-curricular activities are eligible uses of grant funds.

Some eligible uses of grant funds include:
- Student publications: newsletters, yearbooks
- Student competitions: writing, debating, chess, music
- Student computers: software, hardware, accessories
- Student societies: drama club, student society
- Student ceremonies: graduation, dry grad
- Student conferences or educational field trips within BC
- Uniforms and equipment for extracurricular activities
- Sports or playground equipment
- Awards and trophies
- Capital acquisitions directly benefiting students, such as playground equipment
- Student transportation and travel within BC
- Student transportation and travel outside of BC, where the student group:
  - Is representing its school as a result of merit achieved through organized competition
  - Is competing in a sport that involves cross border travel
  - Has been selected because of its level of creative achievement or success
  - Has been entered in a recognized competition in which there is a formal evaluation or adjudication process

Our PAC grant funding is based on student enrollment numbers and the amount received is $22.00 p/student. This funding is limited so please take this into consideration when making your request to ensure we are able to support all students. Fundraising and Parent fees will be considered when approving PAC requests.

Ineligible Use of Grant Funds Grant funds *may not* be used to pay for goods and services used primarily by teachers to deliver curriculum or by students to complete curriculum requirements. Materials that are not required in the teaching or completion of curriculum but which assist in doing so, such as smart boards and other "enhanced educational" items, are not eligible uses of grant funds.

For more information or if you have any questions, please contact PAC at:
wildflowerschoolpac@gmail.com